



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, OCTOBER 7, 2024 – 7:00 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady – Mayor  
Jeff Wearing – Councilmember  
Laura McCanless – Councilmember  
Mike Ready – Councilmember  
Erik Oliver – Councilmember  
George Holt – Councilmember

**ELECTED OFFICIALS NOT PRESENT:**

Jim Windham – Councilmember

**APPOINTED/STAFF PRESENT:**

Bill Andrew – City Manager  
Marcia Brooks – City Clerk/Treasurer  
Mark Anglin – Police Chief  
David Strickland – City Attorney

**OTHERS PRESENT:** Nick Cole, Drew Garner, Brittany Garner

1. The meeting was called to order by the Honorable David Eady, Mayor.
2. **Jeff Wearing made a motion to accept the agenda for the October 7, 2024 Mayor and Council Regular Meeting. Erik Oliver seconded the motion.**

Discussion:

Erik Oliver requested an amendment to the agenda to include voting to approve the replacement of the fountains in Asbury Street Park.

**Erik Oliver made a motion to include the additional item on the agenda. Jeff Wearing seconded the amended motion. The motion was approved unanimously (6/0).** (Attachment A)

3. **Mike Ready made a motion to approve the Consent Agenda with an amendment to the September work session minutes to reflect that he does recommend a general contractor for the Old Church renovations. Laura McCanless seconded the motion. The motion was approved unanimously (6/0)**
4. **Mayor's Report**
  - Mayor Eady has signed the paving contracts for the FY 2025/FY 2026 paving work schedule and the Whatcoat Street redesign work.

- The next phase of the Emory Street sidewalk work is pending a GDOT permit.
- Chad Peden with Carter & Sloope will be at the November work session to discuss next steps regarding the Turkey Creek sewer line moratorium.
- AtkinsRealis will be brought in soon to explain what is involved in creating a stormwater utility.
- City limit signs are back up.

#### 5. Citizen Concerns

- Drew Garner approached the City Council asking for continued consideration of an ordinance to allow golf cart use within city limits.
- Laura McCanless expressed concern about excessive speed on East and West Soule Street and reminded the City Council that the FY 2025 Capital budget includes funds to install new calming devices.

#### 6. Resolution to Amend the Fee Schedule for Planning, Development, Review and Inspection (Attachment C)

**Laura McCanless made a motion to approve the fee schedule. Mike Ready seconded the motion. The motion was approved unanimously (6/0).**

#### 7. GMEBS Defined Benefit Retirement Plan Restatement – SECOND READING/APPROVAL (Attachment D)

**George Holt made a motion to approve the second reading of the plan restatement. Laura McCanless seconded the motion. The motion was approved unanimously (6/0).**

#### 8. Old Church Renovation Proposal and General Contractor's Agreement (Attachment E)

Laura McCanless noted that the work to be done should be referenced as an attachment to the contract, and it should be clearly reflected that the work being approved in the contract does not include phases two and three. David Strickland will add this notation under *Services Provided*. The attachment will include specific items from the scope of work that was been approved by the City Council in a previous meeting.

**Laura McCanless made a motion to approve the renovation proposal and general contractor's agreement with the following amendments: a reference to Exhibit A in *Services Provided* which specifies the scope of work is the interior renovation and deconstruction of the deck with salvage of the associated materials for possible future use by the City. Mike Ready seconded the motion. The motion was approved unanimously (6/0).**

#### 9. Asbury Street Park Camera Upgrades Contract and Budget Resolution (Attachment F)

**Laura McCanless made a motion to approve the contract and budget resolution to purchase the cameras from 2023 SPLOST funds. Mike Ready seconded the motion. The motion was approved unanimously (6/0).**

#### 10. GEFA Loan Resolution (Attachment G)

**Laura McCanless made a motion to approve the GEFA Loan Resolution. George Holt seconded the motion. The motion was approved unanimously (6/0).**

**11. Contract for Space Planning and A/V Upgrades (Attachment H)**

**Mike Ready made a motion to approve the contract. Jeff Wearing seconded the motion.**

**Discussion:**

The City Councilmembers discussed details related to the section of the contract for reimbursable costs, and what costs are included in their hourly rates. Also, some specific rates are not included.

**Mike Ready amended his motion to table the approval of the contract until additional information can be obtained and reviewed. George Holt seconded the motion. The motion was approved unanimously (6/0).**

Further discussion was held concerning the details of the contract. David Strickland suggested adding verbiage to the contract stating that additional costs apply to additional work. Any work in addition to what is included in the scope of services will be paid based on hourly rates and reimbursable costs agreed to by both parties.

Erik Oliver recommended striking any reference to additional services. Mayor Eady suggested adding verbiage to the effect that the scope of services and the fees as submitted are being approved.

**Mike Ready made a motion to approve the scope of services for the fee of \$20,000. Erik Oliver seconded the motion. The motion carried with George Holt voting Nay (5/1).**

**11a. Asbury Street Park Fountain Installation**

Bill Andrew advised that the City currently has one bid from Morningside Plumbing for \$26,700. Staff was advised to obtain at least two new bids (three if possible).

**12. Invoices (Attachment I)**

The City Council reviewed invoices paid for \$1,000 or more in the month of August 2024. Laura McCanless asked about the higher costs than in the past for online payment of utility bills. Marcia Brooks will do some research on this.

**13. Executive Session**

None.

**14. Adjourn**

**Jeff Wearing made a motion to adjourn at 8:08 p.m. George Holt seconded the motion. The motion was approved unanimously (6/0).**

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer